

**MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD
WEDNESDAY, AUGUST 16, 2017 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Larry Walker, Vice Chairman
Lois Benson
Elvin McCorvey
Dale Perkins
Randy Ponson
Louise Ritz
Mike Steltenkamp
Josh Womack

Members absent: Vicki Campbell, Chairman
Deborah Benn
Catherine Booker
Chuck Kimball

Staff present: Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
John Daane, Director of Information Technology
Linda Iversen, Executive Assistant to the Board
Doug Patterson, Risk Manager
Jim Roberts, Public Information Officer
Kim Scruggs, Assistant Director of Human Resources
and Administrative Services
Patricia Sheldon, Director of Finance
Cindy Sutherland, Director of Human Resources and
Administrative Services

ITEM A - INVOCATION AND PLEDGE OF ALLEGIANCE

Dr. Walker provided the invocation and led the Pledge of Allegiance.

ITEM B - CALL TO ORDER

In the absence of Chairman Campbell, Vice Chairman Walker called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:02 p.m.

ITEM C - ADOPTION OF AGENDA

A motion was made by Mr. McCorvey, seconded by Ms. Ritz, to adopt the agenda as presented. Motion carried 8-0.

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ITEM D - OPEN FORUM

(1) Dr. Gloria Horning, 310 South DeVilliers Street, Pensacola, FL, addressed the Committee concerning the flooding in her neighborhood and odors caused from raw sewage, which bubbles up from the manholes when the area floods.

Staff advised Dr. Horning that the stormwater issue is the responsibility of the City of Pensacola. Further, the problem with the sewage bubbling up from the manholes is caused by the stormwater inflow and infiltration which overwhelms the sanitary sewer system. Staff also indicated they have talked with the City officials and ECUA has installed rain guards on the manholes in that area but it will continue to be a challenge until the City takes appropriate action to improve the stormwater issue. Staff also indicated they would check on the odor issue and ensure that the odor control media has been changed in the lift station.

(2) Mr. Tim Reyburn, 11539 Dueling Oaks Drive, Pensacola, FL, addressed the Committee concerning restitution for damages to his rock landscaping as a result of work by the ECUA's contractor installing sewer lines in the Thousand Oaks Subdivision.

Chairman Walker referred this issue to staff and requested that staff get with Mr. Reyburn.

(3) Ms. Sheri Myers, 3600 N. Pace Boulevard, Pensacola, FL, addressed the Committee concerning the placement of ECUA's sanitation containers and yard debris on sidewalks by its customers. Ms. Myers stated that the placement on sidewalks obstructs the ability of the disabled to utilize the sidewalks. Further, she would like for someone in management to get with her to determine what can be done to correct the problem and educate the customers on the proper placement of the containers and yard debris.

Ms. Benson indicated the customers should be reminded about the proper location of the containers.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. McCorvey, seconded by Ms. Ritz, to approve the minutes of the regular meeting of July 19, 2017 as presented. Motion carried 8-0.

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ITEM F - EXTENSION OF CONTRACT – SUPPLEMENTAL CARBON

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, that the Board extend the contract for Vita Micro CS Custom 75 from Momar, Inc., Atlanta, GA, in the amount of \$2.12 per gallon for the first year of the three one-year options to extend, with pricing as agreed to by the supplier and with the approval of the ECUA Board, and authorize payment from the appropriate line item from the operating budget. Motion carried 8-0.

ITEM G - EXTENSION OF CONTRACT – ORTHOPHOSPHATE

A motion was made by Mr. McCorvey, seconded by Mr. Womack, that the Board approve the optional extension of the contract with Carus Corporation, Peru, IL, for the supply of orthophosphate (this is the second of the two one-year options) to extend at the terms and rates contained in the existing contract, with funding from the appropriate budget line item. Motion carried 8-0.

ITEM H - EXTENSION OF CONTRACT – LIQUID CHLORINE

A motion was made by Mr. McCorvey, seconded by Ms. Ritz, that the Board approve the first of two optional one-year contract extensions with Water & Waste Specialties, LLC, of Theodore, Alabama, for the supply of liquid chlorine at the terms and rates contained in the current contract, with funding from the appropriate budget line item. Motion carried 8-0.

**ITEM I - EXTENSION OF CONTRACT – GRANULAR ACTIVATED CARBON
(FILTRASORB 400)**

A motion was made by Mr. McCorvey, seconded by Mr. Womack, that the Board approve the first of two optional one-year extensions of the contract with Calgon for the supply of Filtrasorb 400 GAC at the terms and rates of the existing contract, with funding from the appropriate budget line item. Motion carried 8-0.

**ITEM J - EXTENSION OF CONTRACT – GRANULAR ACTIVATED CARBON
(FILTRASORB 300)**

A motion was made by Mr. McCorvey, seconded by Ms. Benson, that the Board approve the first of two optional one-year extensions of the contract with Jacobi, for the supply of Filtrasorb 300 GAC or equal, and Centaur 12 x 40 GAC or equal, at the terms and rates of the existing contract, with funding from the appropriate budget line item. Motion carried 8-0.

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ITEM K - WAIVER OF BIDDING – LIQUID POLYMER

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, that the Board waive the bidding process based on the prior trials and price quotes, and extend a contract for one year to Polydyne, Inc., Riceboro, GA, at the price of \$0.93 per pound for bulk deliveries and \$0.95 per pound for tote delivery, with funding from the appropriate budget line item. Motion carried 8-0.

ITEM L - PURCHASE OF NEW TIRES – ECUA FLEET

A motion was made by Mr. McCorvey, seconded by Ms. Benson, that the Board authorize staff to issue a purchase order(s) to State of Florida and Florida Sheriff Association-approved local vendor(s) at the current State and Florida Sheriff Association Contract pricing, through September 30, 2018, with estimated annual funding of \$350,000 from the appropriate line item of the Sanitation Operating Budget. Motion carried 8-0.

ITEM M - AGENT/BROKER FOR COMMERCIAL INSURANCE AND BONDS

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, that the ECUA Board approve the proposed Agent/Broker for commercial insurances and bonds package for fiscal years 2018 and 2019 described in the first Option with the following components. Motion carried 8-0.

- (1) Authorize the Executive Director to negotiate and execute contracts with FMIT/FLC for property and auto insurances;
- (2) Authorize the Executive Director to negotiate and execute contracts with PRIA for Privacy & Network Liability, Commercial Crime, Road Restoration bond, and Flood insurances; and
- (3) Approve funding through the appropriate budget line item.

**ITEM N - WORKERS' COMPENSATION INSURANCE RENEWAL FOR FISCAL
YEAR 2018**

A motion was made by Mr. McCorvey, seconded by Mr. Womack, that the Board: (1) exempt the bidding requirements for this procurement of workers' compensation insurance in light of the Florida Office of Insurance Regulation's 14.5% statewide mandatory average rate increase, and (2) approve the renewal of ECUA's workers' compensation policy with FMIT/FLC with a projected 6.6% increase in premium. Motion carried 8-0.

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ITEM O - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require action.

- (1) Financial reports for the period ended June 30, 2017
- (2) Water Production monthly report – July 2017

Mr. Jim Hunt, 11695 Wakefield Drive, Pensacola, FL, addressed the Committee inquiring as to how the public is supposed to get the informational reports when all of the information is not contained on the ECUA web site.

Chairman Walker suggested that the informational reports be provided to Mr. Hunt every month.

Mr. Tweedie inquired about the \$1 million payment from the City for the replacement of the Main Street WWTP and the annual equipment lease payments.

The Director of Finance advised that the City is making payments and the annual lease payments are for the automated meter reading program and lease of property for the CNG station at Ellyson Industrial Park.

ITEM P - UNFINISHED BUSINESS

Further discussion was held concerning what can be done regarding the issue of stormwater problem areas within the City of Pensacola and the infiltration of the stormwater into ECUA sanitary sewer system.

Mr. Perkins stated that if ECUA is not going to get any project funding from the Triumph project, then perhaps ECUA should move its support to the stormwater projects so ECUA would receive some benefit by removing the inflow of stormwater from the sanitary sewer system.

ITEM Q - NEW BUSINESS

Ms. Benson stated that she would like to see ECUA expand its web site so that the site can be accessed by devices other than desktop computers.

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ITEM O - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Walker declared the meeting adjourned at approximately 3:33 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

**APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON _____.**

- () Without corrections/amendments.**
- () With corrections/amendments being:**